

AMEB OFFICE USE ONLY

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Payment ID: _____

AMEB STUDIO BOOKING FORM

Please note: studios are only available Monday to Friday during office hours.

Hirer: _____ D.O.B. ____ / ____ / _____

Phone (hm): _____ Phone (mob): _____

Email: _____

Postal Address: _____

HIRE DETAILS: Date: ____ / ____ / ____ to ____ / ____ / ____ (if more than one day)

Start time/s: _____ am/pm Finish time/s: _____ am/pm

_____ hour/s in Studios 1 – 12 at \$45 per hour (9 am to 5 pm) \$ _____

_____ hour/s in **Studio 14** at \$60 per hour (9 am to 5 pm) \$ _____
(depending on availability)

_____ session/s in Studios 1 – 12 at \$50 for 45 mins (8 am start) \$ _____

_____ block/s of 10 sessions in Studios 1 – 12 \$ _____
(to be taken within 3 months, \$300)

_____ half day in Studios 1 – 12 \$ _____
\$135 (4 hours); full day \$240 (9 am to 5 pm)

_____ half day in **Studio 14** (depending on availability) \$ _____
\$180 (4 hours); full day \$320 (9 am to 5 pm)

BOOKING TOTAL \$ _____

STUDIO REQUEST (Please circle)

No preference Upright piano Grand piano Studio 14

AMEB (NSW) will make every effort to fulfill the above request where such a studio is available, but **CANNOT guarantee any specific studio.**

PAYMENT DETAILS

(AMEB (NSW) wishes to notify all their customers that **all transactions paid by credit card will incur a 0.4% surcharge.**)

MASTERCARD / VISA / CHEQUE (Please circle)

Cardholder name as shown on card: _____

Card no. ____ / ____ / ____ / ____

Exp. ____ / ____ Signature: _____

AMEB STUDIO HIRE AGREEMENT

Name of hirer: _____

THE HIRER CERTIFIES THAT:

- payment will be made at time of booking or prior to use. A minimum of 24 hours' notice is required for any changes. Refunds are not available for cancellations
- any block of 10 sessions will be completed within 3 months of the first studio hire. Any unused hire after 3 months will be forfeited
- they take responsibility for the facilities during use and will compensate the AMEB (NSW) for any damage caused by the hirer or their affiliates
- they and those accompanying, will enter and leave studio/s at the specified times in this agreement
- no food or drink will be brought in or consumed in the studios
- doors will be kept closed during use
- pianos will not be moved
- no more than 3 people will be in the studio at any one time
- noise will be kept to reasonable levels, ie those expected by the playing of unamplified instruments
- no professional services will be conducted using the studios, ie teaching, workshops, etc, without the express permission of the State Manager

INDEMNITY

The Hirer must indemnify and keep indemnified the NSW Education Standards Authority and its Personnel ("those indemnified") against any liability or loss (including legal costs and expenses on an indemnity basis) incurred or suffered by any of those indemnified where such liability or loss is incurred by reason of or in connection with:

- a) any unlawful, wrongful, willful or negligent act or omission of the Hirer or its Personnel in the course of or in connection with providing the Services and performing its obligations under this agreement
- b) any act or omission of the Hirer or its Personnel resulting in personal injury or the death of any person and/or loss of or damage to property in the course of or in connection with providing the Services and performing its obligations under this agreement.

The Hirer's liability to indemnify those indemnified under this agreement shall be reduced proportionally to the extent that any unlawful, wrongful, willful or negligent act or omission of those indemnified caused or contributed to the liability or loss.

This clause will survive the termination or expiry of this agreement.

Name of hirer: _____ (or guardian if hirer is under 18)

Signature: _____ Date: ____ / ____ / ____

AGREEMENT

Please complete and sign this Studio Hire Booking form Agreement and return with payment to:

POST: AMEB, Level 6, 117 Clarence Street, SYDNEY NSW 2000

EMAIL: office@ameb.nsw.edu.au